

## Submission Checklist for WFPP Overview Essay

### Did You?

- Italicize book titles, film titles, and foreign words; plays in quotation marks.
- Provide English translations for all foreign phrases and quotations.
- Follow American English usage (e.g., color, center, recognize).
- Set quotations within double inverted commas, quotations within quotations in single inverted commas (quotations more than six lines long should start on the next line and should be indented).
- Place images, using Fig. 1, Fig. 2, and so on, in text with captions and sources in English (see models).
- Use subject headings in your essay to organize structure (can be just “Introduction” and “Conclusion”).
- Use Endnotes to reference all sources cited in the text and for any additional information you want to include (see models).

### To Submit

After reviewing Submissions Checklist, submit essay as Microsoft Word document. Include your last name in the title.

*Example: Casella. ScreenwritingOverview.docx.*

Submit essay and high-resolution jpegs (300-600 dpi) to: [wfpp@columbia.edu](mailto:wfpp@columbia.edu)